

Bateman Booster Monthly Meeting Agenda & Minutes
Wednesday, February 7, 2023 - 6:00pm - Library at Bateman
Meetings: The first Wednesday of Every Month @ 6pm (location varies)
Upcoming Meetings: 3/6, 4/3

Attendees: Kjirstin, Kyla, Jess H, Cassandra, Vanessa, Denise, Sara, Kelly, Meg, Mary, Dani, Mr. Fernandez, Courtney, Julia, Katie

Ways to be involved with Bateman Boosters:

Join the board, Join a committee, Volunteer at events, Post social events to your facebook grade band page, Share events with your friends and neighbors, contribute financially, or share your own skills and talents!

Welcome, President Opening Statement

Treasurer's Report (as of 3/6/24)

Current Bank Balance: \$52,159.16

- **Pending Expenses**
 - 2022-2023 Auditorium Audio/Visual Cost Still Due: \$23,437.50
- **Expenses since last meeting:**
 - None
- **Income since last meeting:**
 - Climbzone CtD: \$390.38
 - Portillos DtD: \$259.59
 - Easy Street DtD: \$334.50
 - SuperBowl Sq.: \$2,500
 - McDonalds DtD: \$250
 - Donation(s): \$100
- **Pending Income:**
 - Unpaid Sponsorships:
 - Sonic
 - Bartleby's
 - City Kids Dental
 - Something Sweet
 - Lincoln Sq. Orthodontics
 - Rockwell's Promotion?
 - Lou Malnati's DtD
 - Mima's DtD
 - Brown Paper Tickets:

Meeting top Priorities:

Climb to donate at First Ascent
Lotto Tree Overview (confirm dates)
NRC Brewfest and Pretzel necklaces
Spring Fling Event and Auction Planning

Climb to Donate

3/8/24

- Blast went out today
- Text going out on Friday at 12:15pm

Lotto Tree Overview/Internal Kick-Off

- Father's Club is going to put together a lotto basket for Spring Fling
 - Can this sub as ours and then do ours after Spring Fling as an end of year fun fundraiser?

North River Commission - Northwest Brewfest

- Asked us if we would make pretzel necklaces - they are providing the pretzels
- Saturday, April 13th - 12pm VIP start (Mary volunteered to attend) 1pm standard start
- Location: Tomorrow - 2901 W. Lawrence

Spring Fling Planning: Artifact Events, Fri, April 26

Event Chair: Vanessa Padecky

Event Co-Chair: Katie Fortney

Event Committee: Alison Ramos, Meg Dempsey & Mary McConville

Alcohol Donation Chair: Jess Hess-Follander

- Next SF Le Village (3/21, 6:30pm)
- Alcohol donation spreadsheet has been started: [Alcohol Donations/Requests for Spring Fling 2024](#)
- **Alcohol Update:**
 - Confirmed donated alcohol:
 - 10 cases from Goose Island
 - 14 cases from Spiteful (mix of IPA & Lager)
 - Vodka from Tito's (how much?)
 - 6 cases of wine from Chicago Winery
 - Hiccup with new Chicago laws - many distributors don't want to donate alcohol due to IL laws (one said they couldn't because of venue's permanent liquor license)
 - Potential workaround to this by having venue buy alcohol at cost (paid for by Boosters) and then the provider gives Boosters an equivalent \$ donation
 - Supplemental Bar Package (cheaper than full bar package)-alcohol partially donated (ie.beer) and we supplement missing alcohol through Artifacts using above work around (\$8/guest-beer+wine, \$10/guest liquor)
 - Artifact Events has preferred distributors but can purchase from any, including liquor stores. However, Jen mentioned that ordering through a distributor is going to be more cost effective.
 - Confirmed we can NOT purchase alcohol from anyone but Artifacts and any donated alcohol MUST be delivered to Artifact Events (Chicago city law). We can not bring in any donated alcohol ourselves.
 - CH Distillery - do not donate but have non-profit prices that are VERY desirable
 - Idea from Michael Ruiz: If we can't get any other liquor, we could make a few speciality Bateman vodka drinks that patrons can choose from.
- Glassware: will purchase plasticware from Costco or Restaurant supply
 - \$10.99 for 150 Chinet 10oz cups at Costco
 - Amazon has larger size (16oz)
 - Or do we want a commemorative glass for purchase?

- **Food Update:**

*****AE policy is that we have to have members of the catering team there to service the event-we cannot just have food dropped and we set-up/clean up (exception for late night bites+dessert). Artifacts can provide 2 team members if we get food dropped for an additional \$420 total.**

- Waiting to hear back from Big Star about adjusting proposal-KF followed up 03/04
 - Vote to move forward with Big Star
 - Ashley G. donating \$600 towards food
- Waiting to hear back from CMB Catering with proposal-KF followed up 03/04
 - Do they offer dessert?
- Waiting to hear back from Boka Catering about potential donation of food-KF met with Liz 03/01, should hear back this week - Cannot offer for free
 - Dani looked up Life of the Party Solution Staffing and for 3 hour party for 150ppl it is \$300-\$375 for a staff
- Rebecca Bean asking a fellow K parent who is a distributor--follow up
- \$75 ticket price, Early Bird and Teacher price TBD
 - Volunteer tickets (for an hour of volunteer time) - how many available? (approx 10)

Photo Booth Update (KW):

- Ayala Photo and Media LLC has offered to provide a 360 photo booth from 7-10:30 for a discounted cost of \$350 (regularly \$650), it includes: Unlimited use of 360 booth from 7:00 to 10:30, Prop table, LED lights, Gold stanchions with red velvet ropes, Red Carpet, Our (or Andrade's) logo on the videos, Song of your choosing for videos, Instant video sharing, Access to online video gallery, All battery powered set up to place 360 booth virtually anywhere. They are a newer company and in exchange for the reduced cost they have asked that they are allowed to use some of the videos for their social media and webpage.
- In addition, they have offered to provide a selfie station at no cost if they can use some images for promotional shots
- Meg is going to talk to Jaime Andrade about this connection

Boosters Need to Discuss:

- Approaching Andrade's Office and asking them to use the vendor of our choice, and addressing additional funds (last year's photo booth cost was \$575)
- Any concerns and/or disclaimers needed to allow APM to use images
- Confirm if hiring so KW can notify APM
- Confirming Save the Date send out + backpack flyers
- Suggestions for Father's Club involvement (providing games, whiskey pull, etc.)
- Wine Pull-question regarding ticket sales for pull
- We need to get insurance for event (\$122 last year - \$126 this year per Kyla)
- Save the date flyers going out next week (get class sizes from admin)

Auction (Silent Auction and Event/Auction Platform)

Auction Chairs: Julia Bryant, Jess Feldt and Kirsten Cobb

- Online Auction Vendor:
 - Clickbid! We can start learning how to use it here. Please learn, the more who understand it the better!
 - Highlights of clickbid: we can use it to solicit items
 - Bulk upload of items from

- 10+ pictures
 - Very user friendly
 - AWESOME reports at the end
- Auction items - ITEMS NEEDED! If anyone is interested, I can send a doc with last year's items.
 - Julia updated the big spreadsheet - As you contact a vendor, please update and add them (copy & paste is fine from the previous year if needed).
 - Send a backpack flier in the next 2 weeks for auction items/ad sales
 - Send save the date flier shortly thereafter
- Boosters Auction Email:
 - Good to send emails from
 - Email: bbspringfling@gmail.com
 - Password: B@temaN4220
- What should we do differently than last year?
 - Wine Pull: Jess Feldt taking over this
 - Can sell at Spring Fling - asked ClickBid and adding on to ticket price is little difficult
 - Kindergarten class taking this on
 - Heads and Tails?
 - Live Auction?
 - More auction items in-person? (we can have those items end that night if we want)
- Meg Dempsey and Mary McConville are taking on the Parent Parties, Allison is taking on Teacher Parties
 - Parent Party form: https://docs.google.com/forms/d/e/1FAIpQLSfNXHpbdbdt71cy7_0UuEY_W0zpvAoaKF1N6N4o4v6wPso55q/viewform?usp=sharing
 - Parent party promotion to start ASAP!
 - Going out next week
 - Ashley wants to do another wine tasting party
 - Kjirstin & Sugandhi will do a karaoke party
- Auction items
 - Ms. Davos confirmed they have plenty of Bateman swag
 - SignUpGenius for grade baskets - sent login over to Vanessa
 - Idea: Auction for child to choose "movie on the turf" out of options selected by admin (ok'd by Ms. Davos)

Disney Play

- Happening in the Fall (before Thanksgiving in November)
- Admin would like an outside company to lead this
- Meeting scheduled with Stages Chicago for this Friday 3/9
 - From speaking with Emily from [Stages Chicago](#)
 - No cuts audition (inclusive)
 - Need 2-3 rehearsals/week (preferably 3)
 - Creative casting option to help (especially if only 2 rehearsals/week)
 - Wants to make it work with our budget
 - Parent volunteers welcome!

Teacher Appreciation Week (May 6-11)

- Theme?
- Ideas?
- Mary said she can donate pastries again like last year
- Metropolis coffee? We know Starbucks will donate
- BAC/PAC lunch on Friday
- BFC?

Crosswalk Volunteers?

- Dangerous intersections at Cullom/Richmond and Berteau/Richmond
- How do we get volunteers to man these from 8-8:15am
- Ability to drop off kids early to do this - admin permission given
- Can we craft something and get admin to send this out? - Can we put this in the Buzz?
- Reach out to 33rd Ward about providing volunteers for this?

Dine/Shop/Play to Donate

Chair: Cassandra

Goal: Monthly Dine to Donate / Quarterly Shop to Donate/Seasonal Play to Donate

Dine

- Smoque BBQ- 7/12- 7/13 \$189.14 (but gave \$1000, applying \$250 to DtD and \$750 to sponsorship)
- Angelo's 8/31 & 9/7 \$1608.94
- Easy Street 9/13 \$518.33
- Sonic 10/9 - ALL DAY - \$?
- Mima's Taste of Cuba: 11/12-11/14 from 7am-8pm \$170 (\$1130 15%)
- Portillos - 11/30 from 5-8pm \$260 (\$1298 20%)
- McDonalds (Kedzie) - 1/18/24 - 5-7pm
- Lou Malnati's - 2/21/24 - 4-10pm

Shop

- Clark Street Sports - \$340.76 total. They're sending a check.
- Ongoing campaign Mabel's Labels - Link it with the Lost and Found (currently at \$23 raised; need at least \$50 to receive check) - *Share the code with friends*
- Boon Supply - 11/17-12/8
- Angelo's GC's - (not this year)

Play

- Climbzone Fundraiser 2/2 4-8pm
- First Ascent 3/8/24, 3pm-8pm

Sponsorships

Chair: Meg

Co-Chair: Mary

- Street banner sponsorship; look into with 33rd Ward Office
- Solicitation is ongoing (Please send prospect ideas to Meg and Mary!)
- \$11,400 in sponsor support pledged (\$2650 in kind); invoicing/follow-up in progress
- Sponsor logo to be finalized; status of Boosters logo? Launch in 2024-2025.
- Social media/Buzz promotion underway
- Ad sales for Spring Fling - determine start date for solicitation. Send suggestions to Meg and Mary!

- Any Spring Fling donators (e.g. Goose Island, Spiteful, Chicago Winery) to be added to promotional materials as “event sponsor”

Community Business Directory

Chair: Meg

Co-Chair:

- Updates to website in the next few weeks
- Promotion plan to launch with Bateman Buzz
- Send suggestions to Meg
- Consider new template on friendsobateman.com

Social Updates

Chair: Julia

<https://docs.google.com/spreadsheets/d/1KPr7IlkHd5vylIPVcuV52kuiljOA2VyKFhJvWDb1EIO0/edit>

Website

Chair: Meagan

Outdoor Enrichment - Nothing New

Chair: Kyla Wenger

Committee: Kristin Brock

T-Shirts:

Cassandra

We will use Hound custom.

Price:

Order Form

School Communication/Blasts

Secretary: Jess

Description of Booster communications can be found in Booster Drive - Booster Communications - Buzz / Blast / Emails Here is the link:

[Definition - BUZZ, BLASTS, EMAILS](#)

Boosters Dates for the year:

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- Lottery Tree
 - Starts 3/6/24
 - Ends 3/17/24
- Climb to Donate: First Ascent, Friday 3/8/24
- OE - Community Earth Day Work Day Campus Care 4/21/24 11-1
- OE - School Earth Day Celebration 4/22/24
- **Spring Fling 4/26/24—at Artifact Events**

- Teacher Appreciation 5/6/24-5/10/24

Comments & Announcements

- Administration:
 - LSC nominations are closed
 - High School offers went out - 55% received an offer to their 1st school choice - 88% received an offer to one of their top 3 schools.
- Sponsors:
- BAC/PAC:
 - 3/8/24 - Next Meeting - Family Conflict & Strategies to Resolution - brought to you by the Kedzie Center and FORGE
- BFC:
 -
- Library Committee: The Bateman Library Committee has been working hard to get hundreds of new books in English and Spanish on the shelves and in kids' hands! We always need more volunteer help. Email Lydia lydia.milman.schmidt@gmail.com

WHO ARE BATEMAN BOOSTERS

- Bateman Boosters is a not-for-profit organization dedicated to supporting our community school. We are parents, neighbors and community friends committed to enhancing the learning experience for all Bateman students through fundraising. All are welcome.
- Since 2016, Bateman Boosters has raised more than \$190,000. We have supported the fine arts program, replaced the auditorium curtains (from the 50's!), installed an electronic message board, purchased new classroom libraries, provided a gymnasium barrier, installed modern water fountains with bottle filling stations, purchased promethean boards for each classroom, and paid for updates to the auditorium.
- With your generous support we hope to reach our highest annual fundraising goal ever in 2023-2024, \$95,000.
- As always, the use of these funds is coordinated with our school administration and staff with an aim at projects that benefit all students in every grade level. Our goal for this year impacts the entire Bateman community as we raise funds for Blaze Plays: Our 2023-2024 fundraising campaign "Blaze Plays" aims to improve our play areas, supply resources to our athletics and arts departments, and supplement potential budget shortfalls for vital support staff.

2023-2024 Executive Board:

- Kjirstin Glessner-President, BOOOsterfest Chair
- Cassandra Kittler-Vice President, Dine and Shop to Donate Chair
- Jessica Hess-Follander- Secretary, Teacher Appreciation Chair, Back to School chair
- Kyla Wenger - Treasurer, Outdoor Enrichment Chair, Grant Writer

2023-2024 Board Members at Large

1. Molly Maier -
2. Julia Wylie-Bryant - Auction Co-Chair
3. Meagan Grant - Website chair

4. Sara Herman - Community Outreach
5. Vanessa Padecky- Spring Fling Event Chair
6. Meg Dempsey - Business Directory & Sponsorships Chair
7. Andia Grice–Haunted House
8. Kelly Graham–Winter Gear Drive
9. Jess Feldt–Auction Chair
10. Katie Fortney - Spring Fling Co-Chair and Volunteer Coordinator
11. Allison Ramos - Spring Fling Event Committee

Thank you for joining! Your questions, feedback and ideas are always welcome! Here's how to find us:

- FriendsofBateman.org
- FriendsofBateman@gmail.com
- [@BatemanBoosters](#)
- [Facebook](#)
- [Instagram](#)

Ways to be involved with Bateman Boosters:

Join the board, Join a committee, Volunteer at events, Post social events to your gradeband page, Share events with your friends and neighbors, contribute financially, or share your own skills and talents!