

Bateman Booster Monthly Meeting Agenda & Minutes
Wednesday, February 7, 2023 - 6:00pm - Library at Bateman
Meetings: The first Wednesday of Every Month @ 6pm (location varies)
Upcoming Meetings: 3/6, 4/3

Attendees: Kjirstin G., Meg D., Mary M., Ms. Davos, Dani, Denise C., Jess H-F, Allison R., Vanessa P., Ashley, Jess F.

Ways to be involved with Bateman Boosters:

Join the board, Join a committee, Volunteer at events, Post social events to your facebook grade band page, Share events with your friends and neighbors, contribute financially, or share your own skills and talents!

Welcome, President Opening Statement

Treasurer's Report (as of 2/06/24)

Current Bank Balance: \$48,584.28

- **Pending Expenses**
 - 2022-2023 Auditorium Audio/Visual Cost Still Due: \$23,437.50
- **Expenses since last meeting:**
 - ClickBid: \$1,195
- **Income since last meeting:**
 - Sponsorship LAK Group: \$500
 - Portillo's DtD: \$259.59
- **Pending Income:**
 - Mima's DtD
- ClimbZone Event: \$390.38
- Easy Street Day 2 DtD
- Unpaid Sponsorships
- Rockwell's Promotion?
- McDonald's DtD: \$250

Meeting top Priorities:

Superbowl Squares

Climb-to-Donate Recap, Future Date Discussion, & First Ascent Reminder (3/8/24)

Lotto Tree Overview/Internal Kick-Off

Spring Fling Event and Auction Planning

Super Bowl Squares

- Still have squares left over! Share to your social media, and to your grade band's FB page please. Email stevebuck2@gmail.com!
 - [Get your squares! Only 6 left as of an hour ago.](#)

Lotto Tree Overview/Internal Kick-Off

- Starts March 2024, Ends 3/17/24
- [We need lotto tickets, or fund to purchase lotto tickets, donated](#)

Spring Fling Planning:

Artifact Events, Fri, April 26

Event Chair: Vanessa Padecky

Event Co-Chair: Katie Fortney

Event Committee: Alison Ramos, Meg Dempsey & Mary McConville

Alcohol Donation Chair: Jess Hess-Follander

- Next SF meeting will be in 3 weeks at Le Village (possibly 2/21 or 2/29)
- Alcohol donation spreadsheet has been started: [Alcohol Donations/Requests for Spring Fling 2024](#)

- **Alcohol Update:**

- Hiccup with new Chicago laws - many distributors don't want to donate alcohol due to IL laws (one said they couldn't because of venue's permanent liquor license)
- Any updates from Kyla's connections and/or Ms.Davos regarding Foremost? - Ms. Davos found out this past weekend that her cousin sold the store. But she is still willing to buy 300 bottles of Charles Shaw (given rules, I'm not sure how we can make this happen - unless I talk to Trader Joe's and see if they would let Artifact buy it at cost and then have Ms. Davos reimburse us?)
- Potential workaround to this by having venue buy alcohol at cost (paid for by Boosters) and then the provider gives Boosters an equivalent \$ donation
- Supplemental Bar Package (cheaper than full bar package)-alcohol partially donated (ie.beer) and we supplement missing alcohol through Artifacts using above work around (\$8/guest-beer+wine, \$10/guest liquor)
- Ticketed alcohol concept-each guest gets beverage tickets and Boosters is invoiced after event for each ticket
- Artifact Events has preferred distributors but can purchase from any, including liquor stores. However, Jen mentioned that ordering through a distributor is going to be more cost effective.
- Confirmed we can NOT purchase alcohol from anyone but Artifacts and any donated alcohol MUST be delivered to Artifact Events (Chicago city law). We can not bring in any donated alcohol ourselves.
 - Mary going to ask Chicago Winery (Aaron Graves - Bateman dad) for 2 kegs
 - Kyla to ask friend from Goose Island for 2 kegs
 - (will need to get buckets/garbage cans and kegators/taps for each)
 - Need most recent 990 for Tito's donation request - Kyla
 -
- We need to figure out what we are going to do for glasses
 - Rent? Purchase? Have rocks glasses made by Hound Custom? (cost?) - Can we build this cost into ticket price? So you get a glass with your ticket at check-in? Costco or Restaurant depot plasticware?
 - Hound Custom is an option
 - Perhaps the caterer we get can provide-reached out to caterers regarding this
 - Purchase plastic ones from Costc

- **Food Update:**

*****AE policy is that we have to have members of the catering team there to service the event-we cannot just have food dropped and we set-up/clean up (exception for late night bites+dessert). Artifacts can provide 2 team members if we get food dropped for an additional \$420 total.**

- Waiting to hear back from Big Star about adjusting proposal

- Waiting to hear back from Food For Thought with proposal
- Waiting to hear back from CMB Catering with proposal-can possibly provide glassware and linens
 - Dani looked up Life of the Party Solution Staffing and for 3 hour party for 150ppl it is \$300-\$375 for a staff
- If we do BigStar for food - they don't provide cups/glasses
- Rebecca Bean asking a fellow K parent who is a distributor--follow up
- \$75 ticket price, Early Bird and Teacher price TBD

Auction (Silent Auction and Event/Auction Platform)

Auction Chairs: Julia Bryant, Jess Feldt and Kirsten Cobb

- Online Auction Vendor:
 - Clickbid! We can start learning how to use it here. Please learn, the more who understand it the better!
 - Highlights of clickbid: we can use it to solicit items
 - Bulk upload of items from
 - 10+ pictures
 - Very user friendly
 - AWESOME reports at the end
- Auction items - ITEMS NEEDED! If anyone is interested, I can send a doc with last year's items.
 - Julia updated the big spreadsheet - As you contact a vendor, please update and add them (copy & paste is fine from the previous year if needed).
 - [Send a backpack flier in the next 2 weeks for auction items/ad sales](#)
 - [Send save the date flier shortly thereafter](#)
- Boosters Auction Email:
 - Good to send emails from
 - Email: bbspringfling@gmail.com
 - Password: B@temaN4220
- What should we do differently than last year?
 - Wine Pull?
 - Heads and Tails?
 - Live Auction?
 - More auction items in-person? (we can have those items end that night if we want)
- Meg Dempsey and Mary McConville are taking on the Parent Parties, Allison is taking on Teacher Parties - [separate meeting to discuss](#)
- Auction items
 - Ms. Davos confirmed they have plenty of Bateman swag
 - SignUpGenius for grade baskets - sent login over to Vanessa
 - Idea: Auction for child to choose "movie on the turf" out of options selected by admin (ok'd by Ms. Davos)

Disney Play

- Happening in the Fall (before Thanksgiving in November)
- Admin would like an outside company to lead this
 - Spoke with Emily from [Stages Chicago](#) last Friday

- No cuts audition (inclusive)
- Need 2-3 rehearsals/week (preferably 3)
- Creative casting option to help (especially if only 2 rehearsals/week)
- Wants to make it work with our budget
- Parent volunteers welcome!
- Need to schedule meeting with admin and Emily (most likely week of Feb 19th due to Emily's current schedule)
- How many performances do we want to do?

Dine/Shop/Play to Donate

Chair: Cassandra

Goal: Monthly Dine to Donate / Quarterly Shop to Donate/Seasonal Play to Donate

Dine

- Smoque BBQ- 7/12- 7/13 \$189.14 (but gave \$1000, applying \$250 to DtD and \$750 to sponsorship)
- Angelo's 8/31 & 9/7 \$1608.94
- Easy Street 9/13 \$518.33
- Sonic 10/9 - ALL DAY - \$?
- Mima's Taste of Cuba: 11/12-11/14 from 7am-8pm \$170 (\$1130 15%)
- Portillos - 11/30 from 5-8pm \$260 (\$1298 20%)
- McDonalds (Kedzie) - 1/18/24 - 5-7pm
- Lou Malnati's - 2/21/24 - 4-10pm

Shop

- Clark Street Sports - \$340.76 total. They're sending a check.
- Ongoing campaign Mabel's Labels - Link it with the Lost and Found (currently at \$23 raised; need at least \$50 to receive check) - *Share the code with friends*
- Boon Supply - 11/17-12/8
- Angelo's GC's - (not this year)

Play

- Climbzone Fundraiser 2/2 4-8pm
- First Ascent 3/8/24, 3pm-8pm

Sponsorships

Chair: Meg

Co-Chair: Mary

- Street banner sponsorship; look into with 33rd Ward Office
- Solicitation is ongoing (Please send prospect ideas to Meg and Mary!)
- \$11,400 in sponsor support pledged (\$2650 in kind); invoicing/follow-up in progress
- Sponsor logo to be finalized pending new Boosters logo (?)
 - [Logo changes will be minor so don't wait for this](#)
- Social media/Buzz promotion underway
- Ad sales for Spring Fling - determine start date for solicitation. Send suggestions to Meg and Mary!
 - [Can BFC bring this up at their meetings as well?](#)
- Consideration of ad hoc Spring Fling sponsors
 - Large alcohol donations
 - Food
 - Bartending/catering package?
 - Family sponsors?

Community Business Directory

Chair: Meg

Co-Chair:

- Updates to website in the next few weeks
- Promotion plan to launch with Bateman Buzz
- Send suggestions to Meg
- Consider new template on friendsobateman.com

Social Updates

Chair: Julia

<https://docs.google.com/spreadsheets/d/1KPr7IlkHd5vyIPVcuV52kuiljOA2VyKFhJvWDb1EIO0/edit>

Website

Chair: Meagan

Outdoor Enrichment - Nothing New

Chair: Kyla Wenger

Committee: Kristin Brock

T-Shirts:

Cassandra

We will use Hound custom.


Price:

Order Form

School Communication/Blasts

Secretary: Jess

Description of Booster communications can be found in Booster Drive - Booster Communications - Buzz / Blast / Emails Here is the link:

 Definition - BUZZ, BLASTS, EMAILS

Boosters Dates for the year:

- Super Bowl Squares 1/22/24
 - Start Date 1/22/24
 - End Date 2/11/24
- Lottery Tree
 - Starts 3/1/24
 - Ends 3/17/24
- Climb to Donate: First Ascent, Friday 3/8/24
- OE - Community Earth Day Work Day Campus Care 4/21/24 11-1
- OE - School Earth Day Celebration 4/22/24
- **Spring Fling 4/26/24—at Artifact Events**
- Teacher Appreciation 5/6/24-5/10/24

Comments & Announcements

- Administration:
 - Happy 100th Day
 - We have a full time nurse + a medical assistant (for injuries & medication)
 - Cited as one of the schools for Principals to come in and observe (1 out of 3 for 9 principals to come and observe for the whole day)
- Sponsors:
- BAC/PAC:
 - 2/20-23 - Spirit Week
 - 2/22/24 - International Night (4-5:30pm)
 - 3/8/24 - Next Meeting - Family Conflict & Strategies to Resolution - brought to you by the Kedzie Center and FORGE
- BFC:
 - Meeting at leader bar 2/8, 7:30.
 - 2/24 - Bowling event at TimberLanes from 2-5:30pm
- Library Committee: The Bateman Library Committee has been working hard to get hundreds of new books in English and Spanish on the shelves and in kids' hands! We always need more volunteer help. Email Lydia lydia.milman.schmidt@gmail.com

WHO ARE BATEMAN BOOSTERS

- Bateman Boosters is a not-for-profit organization dedicated to supporting our community school. We are parents, neighbors and community friends committed to enhancing the learning experience for all Bateman students through fundraising. All are welcome.
- Since 2016, Bateman Boosters has raised more than \$190,000. We have supported the fine arts program, replaced the auditorium curtains (from the 50's!), installed an electronic message board, purchased new classroom libraries, provided a gymnasium barrier, installed modern water fountains with bottle filling stations, purchased promethean boards for each classroom, and paid for updates to the auditorium.
- With your generous support we hope to reach our highest annual fundraising goal ever in 2023-2024, \$95,000.
- As always, the use of these funds is coordinated with our school administration and staff with an aim at projects that benefit all students in every grade level. Our goal for this year impacts the entire Bateman community as we raise funds for Blaze Plays: Our 2023-2024 fundraising campaign "Blaze Plays" aims to improve our play areas, supply resources to our athletics and arts departments, and supplement potential budget shortfalls for vital support staff.

2023-2024 Executive Board:

- Kjirstin Glessner-President, BOOOsterfest Chair
- Cassandra Kittler-Vice President, Dine and Shop to Donate Chair
- Jessica Hess-Follander- Secretary, Teacher Appreciation Chair, Back to School chair
- Kyla Wenger - Treasurer, Outdoor Enrichment Chair, Grant Writer

2023-2024 Board Members at Large

1. Molly Maier -

2. Julia Wylie-Bryant - Social Chair, Auction Co-Chair
3. Meagan Grant - Website chair
4. Sara Herman - Community Outreach
5. Vanessa Padecky- Spring Fling Event Chair
6. Meg Dempsey - Business Directory & Sponsorships Chair
7. Andia Grice-Haunted House
8. Kelly Graham-Winter Gear Drive
9. Jess Feldt-Auction Chair
10. Katie Fortney - Spring Fling Co-Chair and Volunteer Coordinator
11. Allison Ramos - Spring Fling Event Committee

Thank you for joining! Your questions, feedback and ideas are always welcome! Here's how to find us:

- FriendsofBateman.org
- FriendsofBateman@gmail.com
- [@BatemanBoosters](#)
- [Facebook](#)
- [Instagram](#)

Ways to be involved with Bateman Boosters:

Join the board, Join a committee, Volunteer at events, Post social events to your gradeband page, Share events with your friends and neighbors, contribute financially, or share your own skills and talents!